

Record of Meeting

Meeting	Technical Advisory Standing Committee Meeting	
Date / Time	Tuesday 8 June 2021 / 11.00am – 1.00pm AEDT	
Location	Teams Meeting	
Present	John Graham (Chair) Alexey Chernyak (<i>joined at 11.03am</i>) David Keegel Geoff Huston, AM (<i>joined at 11.12am</i>)	Zach de Koning Sae Ra Germaine Bec Martin
Also in attendance	Rosemary Sinclair AM, auDA CEO Sonia Joksimovic, auDA Co Sec Bruce Tonkin, auDA COO Colin Brown, auDA CPCO	Sophie Mitchell, auDA CCO Michael Lewis, auDA Industry Relations Matthew Healy, auDA Director Nigel Phair, Observer
Apologies	Jonathan Gleeson	

1. Welcome and Introduction

The CEO welcomed all present, noted the Chair's preference for the CEO to facilitate the meeting and opened the meeting at 11.01am.

The CEO noted Nigel Phair was in attendance, noting he had agreed to undertake the interim role as Committee Chair, subject to Board approval, to take effect from the next scheduled meeting as the Committee works through various recommendations resulting from the recent CRK report.

2. Approve Record of Meeting – 12 April 2021

The Committee reviewed the record of the meeting held 12 April 2021.

The Committee **resolved** to approve the record of the meeting held 12 April 2021, as a true and correct record of the meeting.

3. Final CRK Report

The Final CRK Report was taken as read.

It was noted an induction process and a workplan will be developed, to assist members to then contribute effectively.

The CEO noted the involvement of Board representative, Matt Healy, joining the Committee as an observer will help strengthen the relationship with the Board and the engagement of the Advisory Committee, further noting that fellow Directors, Sandra Davey and Peter Elford (Chair of auDA's Security & Risk Committee) have also expressed interest to participate in future.

The CEO invited TASC members for feedback on the tabled CRK report and noted there were no comments.

4. auDA Strategy Update

The CEO provided an update on auDA's Strategy evolution.

There were no comments noted or questions raised by the Committee.

5. TASC Charter

Further to the previous Committee meeting and the advice outlined in the CRK Report, the CEO noted a draft Charter had been developed for members review and contribution.

The CPCO was invited to provide an outline on the draft Charter, consistent with the Constitution, as governed by rule 4.3, noting its objective to act in an advisory capacity.

The Committee queried the appointment process of Committee members, which the CPCO confirmed is the decision of the Board, with the support of the Board's People & Culture Committee, to ensure an independent process.

There were no further comments noted or questions raised by the Committee.

6. TASC Membership

The CPCO noted that consistent with draft Charter, the proposed TASC Membership term will be for three (3) years, with the option for an extension of a maximum one (1) additional term.

It was noted the initial appointments will be a mix of one (1), two (2) and three (3) years in order to support a continuity of membership and a stable succession plan.

The Committee suggested the following improvements, which were **supported [ACTION]**:

- the provision of an Observer to assist the engagement and involvement of a younger demographic; and
- the inclusion of clear metrics to assist the skill set and knowledge required of members, to ensure appropriate diversity and assist succession.

7. .auCheck Tool Demonstration

The CEO invited auDA's COO to provide the Committee an update on a test tool to increase the use of modern internet security standards.

The COO demonstrated the Australian version, which was discussed.

The Committee **supported** the tool as a useful testing tool for use by website and email service managers to help identify areas where they can improve their security and provided feedback to then launch this initiative.

It was suggested that auDA should consider collaboration and partnership with credible industry peak bodies, such as *Queensland Chamber of Commerce*, which has recently been awarded a Cyber Security grant to then fund their initiative, further noting it would be a useful addition into a toolkit for students.

8. auDA Members Update/ Community Events Calendar

The CEO invited auDA's CCO to provide the Committee an update on auDA's Stakeholder Engagement Strategy.

9. TASC Quarterly Meeting Schedule

The Company Secretary noted two (2) remaining Committee meetings for 2021 have been confirmed and scheduled, noting a draft calendar for 2022 is in progress.

It was noted the next Committee meeting is anticipated to be held in person.

10. Other Matters

The CEO updated the Committee on auDA's COO appointment to the newly formed Advisory Council to the Domain Name System (DNS) Abuse Institute.

The CEO noted that a standing agenda for future meetings will be to seek interest or areas of concerns that auDA should be aware of and encouraged members to give consideration to this for the next meeting **[ACTION]**.

The Company Secretary noted an update on member details, to ensure currency of records would be circulated for return feedback **[ACTION]**.

11. Meeting Close

The Chair confirmed there were no further comments or questions from the Committee.

The CEO thanked all members for their respective time and contribution at the meeting.

The Meeting closed at 12.36pm.

Signed as a true and correct record.

Rosemary Sinclair

CEO & Interim Committee Chair

Date: