

Board Minutes - 10 February 2003

Public Version

Meeting of the .au Domain Administration Board

10 February 2003 - 1.00pm

.au Domain Administration Limited, 107 Faraday Street, Carlton

Present:

Greg Crew, Peter Dean, Chris Disspain, Kim Heitman, David Keegel, Jo Lim, Josh Rowe, Peter Shilling and Tony Staley

Teleconference:

Cheryl Langdon-Orr and Greg Watson

Observers:

Lindsay Barton (NOIE) and Derek Whitehead (Swinburne Uni)

Apologies:

Kim Davies, Michael Malone and Peter Nissen

1. Continuous Disclosure

PD clarified that he is a shareholder of A1 Registrar Pty Ltd, but has not been a director since July 2002. PD advised that his company The Company People Pty Ltd is negotiating to become a reseller of an accredited registrar.

JR advised that his company Sanctum Internet Pty Ltd has become a reseller of Enetica and is no longer a reseller of Melbourne IT.

2. Confirmation of Minutes

The minutes of the November 2002 meeting were approved.

3. New Names Advisory Panel

DW reported on the activities of the Panel during December and January.

Future process for consideration of new 2LDs. The Panel proposes a variation of the normal advisory panel process to consider proposals for new 2LDs on an ongoing basis in future. The Panel released its draft proposal for public consultation in January. Two submissions were received.

New 2LD proposals. The Panel short-listed 4 proposals in December and met with the proposers in January. The Panel will release its draft recommendations for public comment in February, before submitting its final report to the Board at the end of March.

TS advised that he has agreed to meet with Fr Michael Kelly regarding the catholic.au proposal. CD advised that he had a telephone call from Karen Rose regarding the same proposal; he invited her to write to the Board if she had any concerns about the Panel's process in evaluating the proposal.

4. Finance Report

The board noted the finance report, previously approved by the Finance Committee. The board noted the budget variances in income and expenditure, however it was agreed not to adjust the budget for the remaining 5 months of the year.

5. CEO Report

The following issues were noted:

Closed 2LDs

auDA has signed a Sponsorship Agreement with NOIE regarding management of gov.au. The edu.au Sponsorship Agreement with DEST/AICTEC is being finalised.

auDA Foundation

Arrangements for setting up the Foundation are proceeding. auDA has applied to the Treasurer for tax exempt status.

AusRegistry outage, 15/1/03

The board noted the incident report provided by AusRegistry.

6. Membership

Pursuant to the decision at the last Board meeting, auDA notified non-paid-up members that their membership would lapse in December 2002. auDA now has 107 fully paid members (42 supply, 49 demand and 16 representative associations).

The members listed below were accepted in the classes indicated.

ADSL Direct (supply)

Computing Assistance Support and Education Inc (CASE) (rep assoc)

Jason Pay (demand)

Warner Village Theme Parks (demand)

7. auDA/AusRegistry mailouts

The board discussed recent mailouts by auDA to domain name registrants. The board agreed that it is part of auDA's basic mission to raise general awareness of the DNS and regulatory regime in Australia. Feedback on the letter and brochure was overwhelmingly positive. Consumer alerts are published on the auDA web site and notified to registrars. auDA would not ordinarily email a consumer alert to the registrant database, unless the circumstances warranted an immediate approach to prevent harm to registrants. The board noted that the AusRegistry mailout would provide useful information for both auDA and AusRegistry in relation to future growth of the .au domain space.

Action: auDA to:

redraft the relevant legal agreements to ensure compliance with the National Privacy Principles for mailouts to registrants;
and

seek advice from the Privacy Commissioner regarding opt-in/out options for mailouts.

8. Policy development

Registrar accreditation

New accreditation criteria will be introduced this year, aimed at raising the standard of registrar compliance with the Code of Practice and other regulatory requirements.

Transfers policy

auDA received around 25 submissions on the transfers policy, mainly focusing on 2 aspects: registrant confirmation and loss of licence period. The revised policy will be released within the next month.

Code of Practice

The Code Committee is due to meet again this week to finalise changes to the Code arising from the 3 month review.

9. Board correspondence

No correspondence was received.

10. Other Business

ICANN meeting

CD and JR will attend the next ICANN meeting in Rio de Janeiro at the end of March. The Board gave in principle support to the suggestion that auDA make an offer to run the secretariat for the new ccNSO.

auDA committees

Action: CD to organise meetings of the auDA vision and membership committees.

11. Next Meeting

The next board meeting will be held on Monday 14 April 2003, at 10am.