Board Minutes - 26 November 2001

Public Version
Meeting of the .au Domain Administration Board

26 November 2001 - 1.00pm
The Bank Room. Sebel Hotel. 394 Collins Street. Melbourne VIC 3000

Present:

Chris Chaundy, Patrick Corliss, Kim Davies, Peter Dean, Chris Disspain, Kim Heitman, Jo Lim, Peter Nissen, Josh Rowe, Tony Staley, Greg Watson and Liz Williams

Observers:

Michelle Scott (NOIE), Craig Ng (Maddock Lonie & Chisholm) and John Higgins (Hayes Knight)

Apologies:

Greg Crew, David Keegel and Michael Malone

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1. Welcome New Directors

The board welcomed Peter Dean, Peter Nissen and Josh Rowe.

2. Vote of Thanks to Retiring Directors

Motion (proposed KH, seconded CC): Thanks to Iain Morrison, Erica Roberts and David Thompson for their past contribution to auDA. Carried.

Action: Chair to write thankyou letters to IM, ER and DT.

3. Continuous Disclosure

PD advised that he is chairman of The Instra Group, a channel partner of Melbourne IT. Instra has applied to become a test-bed registrar.

JR advised that he is a director of Sanctum Internet Pty Ltd, a channel partner of Melbourne IT.

PN advised that he is a director of Education.au Ltd, an organisation that is likely to become the registrar for edu.au. PC advised that he provided advice and assistance to one of the test-bed registrar applicants.

KD advised that he was involved in drafting a response to the registry RFT (previously advised by email on 31/10/01).

4. Election of Chair and Co-Chair

TS (nominated GW, seconded LW) was elected Chair unopposed.

GW (nominated TS, seconded CC) was elected Co-Chair unopposed.

5. Election of Deputy Chair

LW (nominated PC, seconded KD) was elected Deputy Chair unopposed.

6. Election of Board Committees

Finance Committee: PD, KH, GC, PC, CD, John Higgins
Audit Committee: PD, KH, GC, PC, JH
Technical Committee: CC, JR, KD, DK, GW
Membership Committee: LW, PN, KH, CD

Action: Board committees to be listed on the auDA web site.

7. Confirmation of Minutes

The minutes of the October meeting were approved. The board was reminded that minutes will be approved via email, after a 10 day comment period. Once approved, the public version of the minutes will be posted on the auDA web site.

8. Finance Report

The board accepted the October monthly accounts.

9. CEO Report

A registry tender evaluation panel has been established comprising CN, JH and Len Whitehouse from Monash University. All tenderers have been notified of the change of evaluation panel and no objections have been received.

10. Policy Development

auDA will facilitate the development of an industry Code of Practice, to replace the Interim Code of Practice, starting with a public meeting on 11 December 2001. The Code of Practice falls outside auDA's normal policy development processes, as it does not require the board to make a decision but instead requires the industry to reach consensus agreement.

Pursuant to the recommendations of the Name Panel (accepted by the board in August), a new Advisory Panel will be established in early 2002 to consider the creation of new 2LDs. Derek Whitehead has indicated his willingness to chair the new Panel.

Action: DW to be formally invited to chair the new Panel. auDA staff and DW to draft terms of reference for approval by the board in February.

11. Other Business

PC proposed that the amount at which contracts should be subject to multiple quotes or tender be reduced from $20,000 to $5,000.

Action: CEO to consider PC's proposal and report back to the board.

12. Extraordinary Board Meeting

There will be an extraordinary board meeting of non-conflicted directors to consider the registry tender outcomes on Wednesday 5 December 2001, 2-5pm at Faraday St.

13. 2002 Meeting Schedule

The next board meeting will be held on Monday 4 February 2002.

The board will meet on 8 April, 10 June, 12 August, 7 October.

Action: auDA staff to consider possibility of holding Board meetings in locations other than Melbourne.