

auDA edu.au Administration Committee (formerly eDAC)

Draft minutes of the meeting

Meeting via teleconference: 17 July 2020, 11:00am AEST

Members: Michael Haigh (NCEC – Chair), Michael O’Leary (Qld DoE), Phil Sherwin (NSW DoE)

Observers: Daniel Hughes (ESA – Domain Registrar), Kris Cutmore (ESA – Domain Registrar), Steph Viljoen (auDA – Secretariat)

Apology: Caroline Fritsch (auDA – Secretariat)

1. Welcome and introduction

Mr Haigh welcomed the members and observers to the meeting.

It was noted that there was a quorum of members. Ms Lucy Arundell had recently advised that she was leaving TAFE NSW and would no longer be a member of the committee. Consequently all current members (3) were in attendance.

2. Registrar Report

Mr Cutmore spoke to the report. He noted:

- NSW DET was using both schools.nsw.edu.au and schools.nsw.gov.au with the latter being used as part of a rebranding exercise by the department. Mr Sherwin advised that he will keep the committee apprised of developments throughout the transition.
- The education.tas.edu.au domain was now available for Tasmania Department of Education.
- There had been a small number of complaints mostly related to eligibility. Two were clarifying their eligibility details the others had accepted their lack of eligibility.
- Concerns had been raised over the use of “u” in domain names. If it is part of an acronym for university then this was covered through DESE guidelines. Concerns regarding the services offered by the registrant needed further examination to determine if there was a need to address the potential for misrepresentation.
- The annual survey had been launched
- A marketing campaign had been set up targeting early childhood area.
- The registration statistics indicted a tapering off for RTOs seeking domains

The report was noted by the members.

The members thanked Mr Cutmore for his efforts in producing the report.

It was agreed to produce an abbreviated version for auDA to consider including in its quarterly report.

3. Operational Matters:

Ms Viljoen tabled the Terms of Reference that had been agreed on 7 April 2020. The following were then discussed:

a. Meetings:

It was agreed that there should be meeting in the quarterly (probably October December for 2020) and in the first half of 2021 possibly March and June.

b. Interim committee:

Ms Viljoen advised that auDA had requested that all current members be appointed to the edu.au Advisory Committee as an interim measure. It was noted that Mr O'Leary was half way through a 3 year appointment. Mr Sherwin agreed to a further 12 months and Mr Haigh agreed to stay until June 2021 to assist with transition but was looking to retire in 2021.

c. Appointment of Chair:

Mr Haigh was appointed as the Chair through until December 2020.

d. Call for nominations from relevant bodies:

It was noted that the ToR identified peak bodies that should be contacted for nominees. In particular the government school sector would normally have two members, Catholic and Independent one each and other representation from the Australian Government possibly from ESA, the TAFE sector usually had two representatives and the Universities similarly.

Ms Viljoen would consult with auDA (Rosemary Sinclair) regarding EOI letters to the peak bodies.

4. Next meeting:

Ms Viljoen to canvas members for dates in October.