# Meeting Minutes

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| Meeting | Board Meeting | |
| Date / Time | 28 August 2025, 9 to 3pm AEST | |
| Location | Level 19, 8 Exhibition St, Melbourne and Teams Meeting | |
| Present | Alan Cameron AO, Independent Chairperson<br>Peter Elford, Director<br>Brett Fenton, Director<br>Sandy Davey, Director<br>Sandra Hook, Director | Claire Rogers, Director<br>Thu-Trang Tran, Director<br>Mike Trovato, Director<br>Tina Wyer, Director<br>Wendy Thorpe, Director |
| Also in attendance | Sam Grunhard, Gov Observer<br>Bruce Tonkin, CEO<br>Linda Brown, Co Sec<br>Sharon Copeland-Smith, COO<br>Sophie Mitchell, CCO<br>James Shady, CFO | Sonia Joksimovic, Co Sec<br>Tarnia Drakes, PCBP<br>Rob Turney, CISO (8)<br>Sonia Joksimovic, Co Sec<br>Shelley Golden, General Counsel<br>Hamish Hansford, Home Affairs (8)<br>Matt Healy, LRRP Chair (11.4) |
| Apologies | Jane Smith AM, CPCO | |

## 1. Acknowledgement of Country

The Chair acknowledged the traditional custodians of the land, the Wurundjeri people of the Kulin Nation, and traditional custodians of other lands people were meeting on, and paid respects to elders past and present.

## 2. Welcome, attendance and introductions

The Chair welcomed everyone to the meeting and the meeting commenced at 9:15 with a quorum.

## 3. Declaration of Interests

The Board noted the Register of Interests and the Wendy Thorpe's advice that she had been appointed to the Board of RACQ, effective 1 September 2025.

## 4. Chair's update

The Chair noted that ICANN84 was being held in Dublin 25-30 October 2025 and asked directors to advise if they were available to attend so that participants could be confirmed.

## 5. Government update

Sam Grunhard, Government Observer, provided an update on matters of interest including Australia's preparations for the World Summit on the Information Society (WSIS) 20-year review meeting, the Online Safety Act Report and the Socia Media Minimum Age Legislation.

**Action:** Provide the Board with more information on the Australian Government's *non-paper* on the World Summit on the Information Society (WSIS) 20-year review. [CCO, September 2025]

## 6. In camera

The Board held an in-camera session.

## 7. CEO Report

The Board noted the report from the CEO including work to develop measures and targets to support the 2026-30 Strategy, international engagement on internet governance to support the Internet Governance Forum and DNS monitoring to support ccTLDs in the Pacific, completing OKRs against the 2021-25 Strategy.

### 7.1 FY26 OKR's

The Board provided guidance on the draft measures and targets for each of the Objectives and Key Results (OKRs) in auDA's 2026-30 Strategy and auDA's Core Functions for FY26 including making some more ambitious and impact focused.

**Action:** Circulate updated OKR measures and targets for the 2026-30 Strategy to the Board for review out of session. [CEO, September 2026]

## 8. Presentation by the Head of National Security

Hamish Hansford, Head of National Security provided an update on Government initiatives and developments in cybersecurity.

## 9. In camera

The Board continued the in-camera session.

## 10. Health, Safety and Wellbeing

### 10.1 People and Culture Report

The Board noted the People and Culture Report including the Leadership Development Program, work on the performance management system, executive leadership team benchmarking, and people and culture metrics.

## 11. Operations

### 11.1 Operations Report

The Board noted the COO's Operations Report including performance against strategic OKRs and operational targets, the appointment of the Chair of the Licensing Rules Review Panel, results of the security audit, work to strengthen security monitoring and progress on developing and using AI tools.

### 11.2 Critical Infrastructure Risk Management Plan (CIRMP)

The Board reviewed the updated Critical Infrastructure Risk Management Program (CIRMP), noting that the Security and Risk Committee recommended it for approval.

The Board **resolved** to endorse the recommendation of the Security and Risk Committee to approve the updated Critical Infrastructure Risk Management Program (CIRMP).

### 11.3 Annual Risk Management Program Attestation

The Board reviewed the Critical Infrastructure Risk Management Program (CIRMP) Annual Report and Attestation to the Department of Home Affairs, noting that the Security and Risk Committee recommended the Report and Attestation be approved for submission, and Management had provided a Representation Letter to the Board.

The Board **resolved** to endorse the recommendation from the Security and Risk Committee to approve the text of the CIRMP Annual Report and Attestation for submission to the Department of Home Affairs.

### 11.4 Licensing Rules Review Panel

The Licensing Rules Review Panel Chair joined the meeting to provide the Board with an overview of the process to source Panel Members and confirmed that the candidates reflected the range of stakeholder groups set out in the Policy Advisory Panel terms of reference.

The Board **resolved** to approve the appointment of the candidates proposed by the Chair of the Policy Advisory Panel as members of the Policy Advisory Panel 2025 to undertake the .au Licensing Rules Review.

## 12. Communications and Stakeholder Engagement and Policy

### 12.1 CSEP Report

The Board noted the CCO's CSEP report including the public launch of the 2026-30 Strategy, membership activities with small businesses and young people, promoting auDA's Digital Lives Report and Community Grants Program, internet governance activities including ICANN83, the Internet Governance Forum (IGF) and the Pacific ccTLD Forum and preparing auDA's Annual Report 2024-25.

## 13. Finance and Sustainability

### 13.1 FY25 June Finance Report

The Board noted the FY25 June Finance Report.

### 13.2 FY26 YTD (July) Finance Report

The Board noted the FY26 YTD (July) Finance Report.

## 14. Governance

### 14.1 Governance Report

The Board noted the CFO's Governance Report.

## 15. Consent Agenda

### 15.1 Risk Report

The Board noted the risk Report.

### 15.2 Risk Framework and Board Risk Appetite Statement

The Board **resolved** to endorse the recommendation of the Security and Risk Committee to approve the updates to the Enterprise Risk Framework and ratifies its existing Risk Appetite Statement.

### 15.3 Draft AGM Notice of Meeting

The Board noted the draft AGM Notice of Meeting.

## 15.4 Corporate Governance Policies

### 15.4.1 Information Security Framework Policy

The Board **resolved** to endorse the recommendation of the Security and Risk Committee to approve the Information Security Framework Policy.

### 15.4.2 Conflict of Interest Policy

The Board **resolved** to endorse the recommendation of the Governance and Culture Committee that the Board approve the Conflict of Interest Policy.

## 15.5 Previous Board Meeting Matters

### 15.5.1 Approval of Previous Minutes

The Board **resolved** to approve the 3 June 2025 Board minutes as a true and correct record of the meeting.

### 15.5.2 Actions

The Board **noted** the Actions were either on the agenda, complete or not due.

## 15.6 Board Committee and Advisory Matters

### 15.6.1 Draft PBPC Minutes

The Board noted the draft 5 August 2025 Public Benefit Program Benefits Committee minutes.

### 15.6.2 Draft SRC Minutes

The Board **noted** the draft 7 August 2025 Security and Risk Committee Meeting minutes.

### 15.6.3 Draft GCC Minutes

The Board **noted** the draft 13 August 2025 Governance and Culture Committee minutes.

### 15.6.4 Draft GASC Record of Meeting

The Board **noted** the draft 7 May 2025 Record of Meeting.

### 15.6.5 Draft TASC Record of Meeting

The Board **noted** the draft 18 June 2025 Record of meeting.

## 16. Meeting Close & Next Meeting Dates

The Board noted the next meeting dates.

The meeting closed at 3:03pm

Signed as a true and correct record.

**Alan Cameron**
Independent Chairperson

Date: